



# Welcome Party

Set the tone for your wedding weekend with our welcome party planning service! We specialize in creating unforgettable welcome parties that kickstart your wedding festivities in style. From selecting charming venues to curating delightful themes, our expert planning ensures a warm and engaging atmosphere, allowing you and your guests to embrace the joy of the upcoming celebration.



## INCLUDES

- Initial Consultation & Meetings to discuss your vision, preferences, and party goals
- Design Questionnaire sent to clients for input
- Site Visit to the party location
- Custom Theme & Color Palette Development, including linens (swatches upon request)
- Party Layout & Flow Planning, including reception layout and event flow guidance
- Vendor Sourcing & Coordination for up to 7 vendors (catering, cake, photography, invitations/Evite, music, rentals, décor)
- Additional vendors: \$100 per vendor over 7 (added to agreement prior to party)
- Invitation or Evite Assistance
- Guest List Organization & Optional RSVP Tracking (optional add-on)
- Day-of Party Support, including setup and ordering items (napkins, favors, koozies, cups etc.)
- Customized Party-Day Timeline & Agenda for a smooth, stress-free celebration
- Final-Week Vendor Confirmations
- Up to 40 Hours of dedicated planning time

For pricing information, please reach out to your nearest location for personalized assistance.

